

College of Engineering and Computer Science
The University of Michigan-Dearborn
4901 Evergreen Road
2000 Heinz Prechter Engineering Complex
Dearborn, MI 48128-2406
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**For Undergraduate International Guest Applicants and 3+2 Applicants to CECS**

Packet Contents:

A. Application procedures

 1. Admission

 2. Preparing to Arrive

B. International Guest Student Application Form

C. List of Useful Links

A **Application Procedures**

**April 1, 2015 is the application deadline for the academic year**

**2015-16. Applications received after April 1 cannot be guaranteed admission.**

These application procedures apply only to international undergraduate students who are applying to the College of Engineering and Computer Science as undergraduate guest students or 3+2 students under the collaborative educational agreements with foreign universities. There are two steps: 1) Admission 2) Preparing to arrive.

Step One： Admission

1. **Select one of the Degree Programs that CECS Offers:**
	1. The following CECS undergraduate degree programs are offered:

***Bachelor of Science in Engineering (B.S.E.)*** or ***Bachelor of Science (B.S.****)*

* [BS in Computer and Information Science](http://www.engin.umd.umich.edu/CIS/udergrad_prog/)
* [BS in Digital Forensics](http://www.engin.umd.umich.edu/CIS/udergrad_prog/)
* [BS in Software Engineering](http://www.engin.umd.umich.edu/CIS/udergrad_prog/)
* [BSE in Bioengineering](http://www.engin.umd.umich.edu/ME/udergrad_prog/)
* [BSE in Computer Engineering](http://www.engin.umd.umich.edu/ECE/udergrad_prog/)
* [BSE in Electrical Engineering](http://www.engin.umd.umich.edu/ECE/udergrad_prog/)
* BSE in Robotics Engineering
* [BSE in Industrial and Systems Engineering](http://www.engin.umd.umich.edu/IMSE/udergrad_prog/)
* [BSE in Manufacturing Engineering](http://www.engin.umd.umich.edu/IMSE/udergrad_prog/)
* [BSE in Mechanical Engineering](http://www.engin.umd.umich.edu/ME/udergrad_prog/)
* [BSE in Engineering Mathematics](http://www.engin.umd.umich.edu/pros_students/engmath.php) (concurrent degree only)
* [BS in CIS Mathematics](http://www.engin.umd.umich.edu/pros_students/cismath.php) (concurrent degree only)
* [Minor in Computer and Information Science](http://www.engin.umd.umich.edu/SRA/pdf/CIS_Minor_2006.pdf)
	1. The following CECS graduate degree programs are offered (for 3+2 students). Students will select an undergraduate degree program for the first year of study, and then apply to a graduate degree program for the second year of study.

***Master of Science in Engineering (M.S.E.)*** or ***Master of Science (M.S.)***

* [MS in Computer and Information Science](http://www.engin.umd.umich.edu/CIS/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MS in Engineering Management](http://www.engin.umd.umich.edu/IMSE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MS in Information Systems and Technology](http://www.engin.umd.umich.edu/IMSE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MS in Program and Project Management](http://www.engin.umd.umich.edu/IMSE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MS in Software Engineering](http://www.engin.umd.umich.edu/CIS/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MSE in Automotive Systems Engineering](http://www.engin.umd.umich.edu/IDP/mse_ase/) ([Available Online](http://online.umd.umich.edu/))
* [MSE in Computer Engineering](http://www.engin.umd.umich.edu/ECE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MSE in Electrical Engineering](http://www.engin.umd.umich.edu/ECE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MSE in Energy Systems Engineering](http://www.engin.umd.umich.edu/IDP/mse_ese/)
* [MSE in Industrial and Systems Engineering](http://www.engin.umd.umich.edu/IMSE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MSE in Manufacturing Systems Engineering](http://www.engin.umd.umich.edu/IDP/mse_mse/)
* [MSE in Mechanical Engineering](http://www.engin.umd.umich.edu/ME/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
* [MSE/MBA (dual degrees) in Industrial and
Systems Engineering and Business Administration](http://www.engin.umd.umich.edu/IMSE/grad_prog/) ([Available Online](http://online.umd.umich.edu/))
1. Fill out and sign the International Guest Student Application Form & Program Selection Sheet with application fee of $75. (see Section B – pages 6-8)
2. Submit one recommendation letter from your home university or from your sponsor organization recommending you for study at the College of Engineering and Computer Science of the University of Michigan–Dearborn.
3. Submit an English translation of your official transcript from your home university.
4. Submit documentation of English proficiency. One of the following three is needed:

 a) TOEFL score of 80 on internet-based examination for guest students

 (TOEFL score of 84 will be required for 3+2 students when they apply for admission to a CECS MSE or MS program)

or b) ELTS score of 6.5 out of 8.0 for guest students

(ELTS score of 6.5 will be required for 3+2 students when they apply for admission to a CECS MSE or MS program)

or c) Letter from home university verifying that your English proficiency is

satisfactory.

6. Submit financial documentation indicating that you or your sponsor have sufficient funds to support your educational and living expenses at UM-Dearborn. The student must:

a. Submit an original bank certification (in English) from your financial supporter, converted to U.S. dollars with minimum amount of $13,500 per semester ($27,000 for two semesters) to cover tuition, living expenses, books, supplies, and health insurance.

b. If the financial certification is not in the student’s name, submit a certified letter (in English) from the student’s financial supporter stating that the funds indicated on the bank certification will be used to support the student’s fees and living expenses while attending UM-Dearborn. The letter has to show the original signature of the financial supporter.

Notes:

* + 1. International students must demonstrate full financial support before a UM-Dearborn

I-20/DS-2019 form can be issued.

* + 1. Scholarship: The full time costs for academic year 2015-2016 are estimated as $27,000 per academic year (two semesters): $13,500 for tuition and fees; $11,400 for living expenses; $2,100 for books, supplies, and health insurance. (Without the scholarship, costs are estimated as $37,000 per year.)
		2. Information about the University tuition and fee costs is available online: [**www.umd.umich.edu/costsnapshot/**](http://www.umd.umich.edu/costsnapshot/)

**April 1, 2015 is the application deadline for the academic year**

**2015-16. Applications received after April 1 cannot be guaranteed admission.**

**Foreign universities should collect all the above application materials and send to:**

Student Records & Advising Office

Attn: International Student Advisor

College of Engineering and Computer Science

The University of Michigan-Dearborn

4901 Evergreen Road

Dearborn, MI 48128-2406

USA

**Students will be notified of their admission by the Office of Admissions & Orientation.**

**This application is only valid for students NOT completing an undergraduate degree prior to September 2015.**

**Step Two: Preparing to Arrive**

The following information must be provided by each student before coming to UM-D:

1. **Study plan**
	1. 3+2 students **must** develop a two-semester Study Plan of courses to be taken at the College of Engineering and Computer Science which has been approved by their home university. Once approved by the home university, the student must submit the study plan to the International Student Advisor (internationaladvisor@engin.umd.umich.edu) by June 1st, 2015. It is the student’s responsibility to ensure that the courses taken in CECS will meet the requirements at their home university for graduation with their undergraduate degree.
	2. Other exchange students should also make sure that the courses taken in CECS are transferrable to their home university.

Notes:

1. Admitted student should look at the online Undergraduate Catalog and see which courses you would like to take: [**www.umd.umich.edu/catalog/**](http://www.umd.umich.edu/catalog/)
2. Since not all courses are offered every semester, check the Schedule of Classes to see which courses are offered the first semester you will be at U of M-Dearborn: <https://web-sis.umd.umich.edu/PROD/bwckschd.p_disp_dyn_sched>. For advising and registration information, contact the CECS International Student Advisor at **internationaladvisor@engin.umd.umich.edu**. You will be provided with the necessary paperwork to register for your classes before you arrive in the US.
3. Students coming to study in the Fall semester (September to December) can contact the International Student Advisor as early as April. Students coming to study in the Winter semester (January to April) can contact the International Advisor as early as October. Courses which are popular sometimes fill up with students and become closed so no additional students can register. The sooner students contact the International Student Advisor, the more likely they will be able to register for the courses they would like to take.
4. 3+2 and Exchange Guest Students are housed in The Union at Dearborn. Please coordinate with Ms. Ross to finalize the documents necessary for this student housing facility..

2. Contact Ms. Ross to begin the process to live in The Union at Dearborn

 <http://www.unionatdearborn.com/>

 All first time international students (Undergraduate, Guest, 3+2, and Exchange) are required to live in The Union at Dearborn. If space is not available, The Office of International Affairs will assist students in finding alternative housing options.

Erica Ross, Office of International Affairs
780 Town Center Drive, Room 108 Union

(313) 583-6600 housing@umd.umich.edu

3. International students with an F or a J visa are required to have valid health insurance while studying at the University of Michigan-Dearborn. Please read the online information: [**www.umd.umich.edu/692614/**](http://www.umd.umich.edu/692614/)

For further information, please contact:

Jung Koral, International Student Advisor CECS

jkoral@umich.edu

Emily Wang, Office of International Affairs

ewang@umich.edu

* **Keep pages 1-5 & 9 of this application packet for your reference.**
* **Submit pages 6, 7, and 8 to UM-Dearborn with your admission application materials.**

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B. ****

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| **GENERAL INFORMATION** |
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| **For visa issuance proposes, all required paperwork must be received by the university of Michigan-Dearborn at least three months prior to the course start date.****Mail your completed application and related documents to:** |  |  |
|  | **Office of International Affairs****780 Town Center Drive****108 Union****Dearborn, MI 48126** |  |  |  |
|  |  |  |
|  |  |  |  |
| **Application Term** | **🞎 Fall 20\_\_\_\_\_ 🞎 Winter 20\_\_\_\_\_ 🞎 Summer 20\_\_\_\_\_** |
| **Field of Study Requested** |  |
| **Family Name** | **First Name** | **Middle Name** |
| **Foreign Address** | **Address:** |
|  | **City:** |
|  | **Province/Territory:** |
|  | **Postal Code:** |
|  | **Country:** |
| **U.S. Address (if known)** |  |
|  | **Address:** |
|  | **City:** |
|  | **State:**  | **Zip Code:**  |
| **Home Phone****(include Country Code)**  | **Cell Phone** |
| **Email Address** |
| **Date of Birth (mm/dd/yy)** | **Gender** **🞎 Female 🞎 Male** |
| **Country of Citizenship** | **Country of Birth**  |
| **Race/Ethnicity *(optional) The information requested below is optional and will not be used for admissions purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.*****1. Please indicate whether you consider yourself to be Hispanic or Latino:****🞎 No, not Hispanic or Latino.** **🞎 Yes, Hispanic or Latino (a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)** **2. In addition, select one or more of the following racial categories to describe yourself:** **🞎 American Indian or Alaska Native (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment)** **🞎 Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippines Islands, Thailand, and Vietnam)** **🞎 Black or African American (a person having origins in any of the black racial groups of Africa)** **🞎 Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)** **🞎 White (a person having origins in any of the original peoples of Europe, the Middle East, or North Africa)** |

**Undergraduate International Non-Degree**

**Guest Program Application**

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| **ADDITIONAL INFORMATION** |
|  |
| Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended,for reasons of academic dishonesty, or because of an offense that harmed or had the potential to harm others? 🞎 YES 🞎 NOHave you ever been convicted of a criminal offense, or found to be delinquent by a juvenile court, or are there any suchcharges pending against you at this time? 🞎 YES 🞎 NOIf you answered “yes” to either of the above two questions, you must submit a detailed statement of explanation on a separate sheet of paper. |
| Please attach the items on the right: | ( ) Housing Statement (with original signature)( ) Financial Documentation (original)( ) Proof of English Proficiency( ) Copy of Photo Page of Passport |
| **SIGNATURE** |
|  |
| By my signature, I certify that the answers I have given to all questions on this application are correct and complete to the best of my knowledge. I understand that falsification or omission of information or credentials may result in the revocation of admission. Signature (required) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| blockM1 The University of Michigan-Dearborn is an Equal Opportunity/Affirmative Action Institution |

***For office use only:*** Decision\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Counselor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Below are the undergraduate degree programs offered in the College of Engineering and Computer Science (CECS). Mark the primary program you plan to take courses in to transfer back to your home institution.**

* [BS in Computer and Information Science](http://www.engin.umd.umich.edu/CIS/udergrad_prog/)
* [BS in Digital Forensics](http://www.engin.umd.umich.edu/CIS/udergrad_prog/)
* [BS in Software Engineering](http://www.engin.umd.umich.edu/CIS/udergrad_prog/)
* [BSE in Bioengineering](http://www.engin.umd.umich.edu/ME/udergrad_prog/)
* [BSE in Computer Engineering](http://www.engin.umd.umich.edu/ECE/udergrad_prog/)
* [BSE in Electrical Engineering](http://www.engin.umd.umich.edu/ECE/udergrad_prog/)
* BSE in Robotics Engineering
* [BSE in Industrial and Systems Engineering](http://www.engin.umd.umich.edu/IMSE/udergrad_prog/)
* [BSE in Manufacturing Engineering](http://www.engin.umd.umich.edu/IMSE/udergrad_prog/)
* [BSE in Mechanical Engineering](http://www.engin.umd.umich.edu/ME/udergrad_prog/)
* [BSE in Engineering Mathematics](http://www.engin.umd.umich.edu/pros_students/engmath.php) (concurrent degree only)
* [BS in CIS Mathematics](http://www.engin.umd.umich.edu/pros_students/cismath.php) (concurrent degree only)

**3+2 Program students, please indicate below which graduate degree program in CECS you plan to elect for future study:**

* [MS in Computer and Information Science](http://www.engin.umd.umich.edu/CIS/grad_prog/)
* [MS in Engineering Management](http://www.engin.umd.umich.edu/IMSE/grad_prog/)
* [MS in Information Systems and Technology](http://www.engin.umd.umich.edu/IMSE/grad_prog/)
* [MS in Program and Project Management](http://www.engin.umd.umich.edu/IMSE/grad_prog/)
* [MS in Software Engineering](http://www.engin.umd.umich.edu/CIS/grad_prog/)
* [MSE in Automotive Systems Engineering](http://www.engin.umd.umich.edu/IDP/mse_ase/)
* [MSE in Computer Engineering](http://www.engin.umd.umich.edu/ECE/grad_prog/)
* [MSE in Electrical Engineering](http://www.engin.umd.umich.edu/ECE/grad_prog/)
* [MSE in Energy Systems Engineering](http://www.engin.umd.umich.edu/IDP/mse_ese/)
* [MSE in Industrial and Systems Engineering](http://www.engin.umd.umich.edu/IMSE/grad_prog/)
* [MSE in Manufacturing Systems Engineering](http://www.engin.umd.umich.edu/IDP/mse_mse/)
* [MSE in Mechanical Engineering](http://www.engin.umd.umich.edu/ME/grad_prog/)
* [MSE/MBA (dual degrees) in Industrial and
Systems Engineering and Business Administration](http://www.engin.umd.umich.edu/IMSE/grad_prog/)

**C. USEFUL LINKS** for College of Engineering and Computer Science (CECS)
**Undergraduate International 3+2 and Guest Students**

**Important links for before arrival on campus:**

1. The University of Michigan-Dearborn: [**www.umd.umich.edu**](http://www.umd.umich.edu/)
2. The College of Engineering and Computer Science: [**www.engin.umd.umich.edu**](http://www.engin.umd.umich.edu)
3. University of Michigan-Dearborn Undergraduate Catalog: [**www.umd.umich.edu/catalog/**](http://www.umd.umich.edu/catalog/)
4. **Office of International Affairs**: [**www.umd.umich.edu/internationaloffice/**](http://www.umd.umich.edu/internationaloffice/)

5. The Union at Dearborn: <http://www.unionatdearborn.com/>

6**. Schedule of Classes**: [**https://web-sis.umd.umich.edu/PROD/bwckschd.p\_disp\_dyn\_sched**](https://web-sis.umd.umich.edu/PROD/bwckschd.p_disp_dyn_sched)

**7.** Campus Academic Calendar: [**www.umd.umich.edu/rr\_academic-calendar**](http://www.umd.umich.edu/rr_academic-calendar/)

8. **CECS Student Records & Advising Office** 2000 HPEC, (313) 593-5510

[**www.engin.umd.umich.edu/SRA/current.php**](http://www.engin.umd.umich.edu/SRA/current.php)

 Email: **internationaladvisor@engin.umd.umich.edu**

9. CECS Undergraduate Student Handbook

[**www.engin.umd.umich.edu/SRA/pdf/Student\_Handbook.pdf**](http://www.engin.umd.umich.edu/SRA/pdf/Student_Handbook.pdf)

10. Curriculum Requirements Sheets for each CECS major
 [**www.engin.umd.umich.edu/SRA/circ\_requir.php**](http://www.engin.umd.umich.edu/SRA/circ_requir.php)

12. Course Pre-Requisites for CECS courses

[**www.engin.umd.umich.edu/SRA/pdf/Pre-Requisites\_for\_CECS\_Courses.pdf**](http://www.engin.umd.umich.edu/SRA/pdf/Pre-Requisites_for_CECS_Courses.pdf)

**Important links once the semester has begun:**

1. Campus Registration Information and Registration Timetable
 [**www.umd.umich.edu/rr\_registration/**](http://www.umd.umich.edu/rr_registration/)

2. UM-Dearborn Connect: [**https://web-sis.umd.umich.edu**](https://web-sis.umd.umich.edu)

 Student information, grades, schedule of classes, course descriptions

3. CECS Academic Code of Conduct and violation report forms

[**www.engin.umd.umich.edu/cur\_students/codeofconduct.php**](http://www.engin.umd.umich.edu/cur_students/codeofconduct.php)

4. Extra Practice and Tutoring from

 The Student Success Center: [**www.umd.umich.edu/success/**](http://www.umd.umich.edu/success/)

 The Mathematics Learning Center: [**www.casl.umd.umich.edu/index.php?id=685053**](http://www.casl.umd.umich.edu/index.php?id=685053)

 The Campus Writing Center:[**http://www.casl.umd.umich.edu/687387/**](http://www.casl.umd.umich.edu/687387/)

5. Office of Registration and Records Forms: [**www.umd.umich.edu/rr\_forms/**](http://www.umd.umich.edu/rr_forms/)